Web Connect Guide

HL-L9200CDW
HL-L9200CDWT
DCP-L8400CDN
MFC-L8600CDW
MFC-L8850CDW
MFC-L9550CDW

Before You Use Your Brother Machine

- Applicable Models
- Definitions of Notes
- Trademarks
- Important Note

Applicable Models

This User's Guide applies to the following models:

Printer models: HL-L9200CDW/HL-L9200CDWT

DCP and MFC models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

✓ Related Information

- Before You Use Your Brother Machine

Definitions of Notes

We use the following symbol and convention throughout this User's Guide:

🖉 Tips icons provide helpful hints and supplementary information.

✓ Related Information

- Before You Use Your Brother Machine

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✓ Related Information

- Before You Use Your Brother Machine

Important Note

- Go to your model's **Manuals** page on the Brother Solutions Center at http://support.brother.com to download the other manuals.
- This product is approved for use in the country of purchase only. Do not use this product outside the country of purchase as it may violate the wireless telecommunication and power regulations of that country.
- Not all models are available in all countries.

- Windows® XP in this document represents Windows® XP Professional, Windows® XP Professional x64 Edition and Windows® XP Home Edition.

- In this manual, the LCD messages of the MFC-L8850CDW are used unless otherwise specified.

- If the LCD messages, control panel key names, and other indications are different depending on the country, the indications for each country will be shown.

✅ Related Information

- Before You Use Your Brother Machine

Table of Contents

Before You Use Brother Web Connect

- **What Is Brother Web Connect?**

  Certain websites provide services that allow users to upload and view images and files on the websites. Your Brother machine can scan images and upload them to these services, and also download and print images that are already uploaded to these services.

- **Accessible Services**

  Use Brother Web Connect to access services from your Brother machine:

- **Conditions for Using Brother Web Connect**

- **Set Up Brother Web Connect**

  (For the following services: PICASA WEB ALBUMS™, FLICKR®, FACEBOOK, GOOGLE DRIVE™, EVERNOTE®, DROPBOX, ONEDRIVE, BOX)

What Is Brother Web Connect?

Certain websites provide services that allow users to upload and view images and files on the websites. Your Brother machine can scan images and upload them to these services, and also download and print images that are already uploaded to these services.

1. Printing
2. Scanning
3. Photos, images, documents and other files
4. Web Service

✅ Related Information

- Before You Use Brother Web Connect

Accessible Services

Use Brother Web Connect to access services from your Brother machine:

> Printer models support GOOGLE DRIVE™, DROPBOX, ONEDRIVE and BOX only.

PICASA WEB ALBUMS™

An online photo sharing service. Images can be uploaded, organized into albums, and shared with other users.

URL: http://picasaweb.google.com

GOOGLE DRIVE™

An online document storage, editing, sharing and file synchronization service.

URL: http://drive.google.com

FLICKR®

An online photo sharing service. Images can be uploaded, organized into albums, and shared with other users.

URL: http://www.flickr.com

FACEBOOK

A social networking service that also allows images to be uploaded and shared with other users.

URL: http://www.facebook.com

EVERNOTE®

An online file storage and management service.

URL: http://www.evernote.com

DROPBOX

An online file storage, sharing and synchronization service.

URL: http://www.dropbox.com

ONEDRIVE

An online file storage, sharing and synchronization service.

URL: https://onedrive.live.com

BOX

An online document editing and sharing service.

URL: http://www.box.com

Brother CreativeCenter

A website that offers various templates, such as greeting cards, brochures and calendars that you can print on your Brother machine. (available only for certain countries)

http://www.brother.com/creativecenter

For more information about any of these services, refer to the respective service's website.

The following table describes which file types can be used with each Brother Web Connect feature:

> Printer models do not support the scanning feature.

Accessible Services	PICASA WEB ALBUMS™ FLICKR® FACEBOOK	GOOGLE DRIVE™ EVERNOTE® DROPBOX ONEDRIVE BOX	Brother CreativeCenter
Download and print images	JPEG	JPEG/PDF/DOC/DOCX/XLS/ XLSX/PPT/PPTX	(Print only)
Upload scanned images	JPEG	JPEG/PDF/DOCX/XLSX/ PPTX	-

(For Hong Kong, Taiwan and Korea)

Brother Web Connect supports only file names written in English. Files named in the local language will not be downloaded.

✅ Related Information

- Before You Use Brother Web Connect

Conditions for Using Brother Web Connect

- Service Account

- Internet Connection

- Brother Software Installation

- Configure the Proxy Server Settings Using Your Brother Machine's Control Panel

- Configure the Proxy Server Settings Using Web Based Management

Service Account

To use Brother Web Connect, you must have an account with the desired service. If you do not already have an account, use a computer to access the service's website and create an account.

You do not need to create an account to use Brother CreativeCenter.

✅ **Related Information**

- Conditions for Using Brother Web Connect

Internet Connection

To use Brother Web Connect, your Brother machine must be connected to a network that has access to the Internet, through either a wired or wireless connection.

For network setups that use a proxy server, the machine must also be configured to use a proxy server. If you are unsure of your network configuration, check with your network administrator.

> A proxy server is a computer that serves as an intermediary between computers without a direct Internet connection, and the Internet.

✓ Related Information

- Conditions for Using Brother Web Connect

Brother Software Installation

The initial installation of Brother Web Connect requires a computer that has access to the Internet and has Brother Software installed.

For Windows®:

To install the Brother Software and configure the machine to be able to print over your wired or wireless network, see the *Quick Setup Guide* included with your Brother machine.

For Macintosh:

To install the Brother Software, go to your model's **Downloads** page on the Brother Solutions Center at http://support.brother.com.

✅ Related Information

- Conditions for Using Brother Web Connect

Configure the Proxy Server Settings Using Your Brother Machine's Control Panel

If your network uses a proxy server, the following proxy server information must be configured on the machine:

- Proxy server address

- Port number

- User Name

- Password

>> HL-L9200CDW/HL-L9200CDWT
>> DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

HL-L9200CDW/HL-L9200CDWT

1. Press `Settings` > `Network` > `Web Connect Settings` > `Proxy Settings` > `Proxy Connection` > `On`.

2. Press the option that you want to set, and then enter the proxy server information.

3. Press ⌂.

DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press 🔧 > `All Settings` > `Network` > `Web Connect Settings` > `Proxy Settings` > `Proxy Connection` > `On`.

2. Press the option that you want to set, and then enter the proxy server information.

3. Press ⌂.

✅ **Related Information**

- Conditions for Using Brother Web Connect

Configure the Proxy Server Settings Using Web Based Management

If your network uses a proxy server, the following proxy server information must be configured on the machine:

- Proxy server address
- Port number
- User Name
- Password

> 🖉 We recommend Microsoft® Internet Explorer® 8.0/9.0/10.0 for Windows® and Safari 5.0/6.0 for Macintosh. Make sure that JavaScript and Cookies are always enabled in whichever browser you use. If a different web browser is used, make sure it is compatible with HTTP 1.0 and HTTP 1.1.

1. Start your web browser.

2. Type "http://machine's IP address" in your browser's address bar (where "machine's IP address" is the machine's IP address).

   For example: http://192.168.1.2

3. No password is required by default. Type a password if you have set one, and then click ➡.

4. Click the **Network** tab.

5. Click **Protocol** in the left navigation bar.

6. Make sure the **Proxy** check box is selected, and then click **Submit**.

7. In the **Proxy** field, click **Advanced Setting**.

8. Enter the proxy server information.

9. Click **Submit**.

✅ **Related Information**

- Conditions for Using Brother Web Connect

Set Up Brother Web Connect

(For the following services: PICASA WEB ALBUMS™, FLICKR®, FACEBOOK, GOOGLE DRIVE™, EVERNOTE®, DROPBOX, ONEDRIVE, BOX)

- Brother Web Connect Setup Overview

- Create an Account for Each of the Desired Services

- Apply for Brother Web Connect Access

- Register an Account on Your Brother Machine
  You must enter your Brother Web Connect account information and configure your machine so that it can use Brother Web Connect to access the service you want.

- Delete an Account on Your Brother Machine

- Set Up Brother Web Connect for Brother CreativeCenter

Brother Web Connect Setup Overview

Configure the Brother Web Connect settings using the following procedure (when using Brother CreativeCenter, this procedure is not necessary):

Step 1: Create an account with the desired service.

Access the service's website using a computer and create an account. (If you already have an account, there is no need to create an additional account.)

1. User registration
2. Web Service
3. Obtain account

Step 2: Apply for Brother Web Connect access.

Start Brother Web Connect access using a computer and obtain a temporary ID.

1. Enter account information
2. Brother Web Connect application page
3. Obtain temporary ID

Step 3: Register your account information on your machine so you can access the desired services.

Enter the temporary ID to enable the service on your machine. Specify the account name as you would like it to be displayed on the machine, and enter a PIN if you would like to use one.
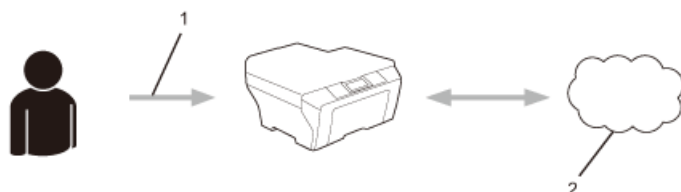
1. Enter temporary ID
2. Web Service

Your Brother machine can now use the service.

✅ Related Information

- Set Up Brother Web Connect

Create an Account for Each of the Desired Services

To use Brother Web Connect to access an online service, you must have an account with that online service. If you do not already have an account, use a computer to access the service's website and create an account. After creating an account, log on and use the account once with a computer before using the Brother Web Connect feature. Otherwise, you may not be able to access the service using Brother Web Connect.

If you already have an account, there is no need to create an additional account.

After you finish creating an account with the desired online service, apply for Brother Web Connect access.

🖉 You do not need to create an account if you use the service as a guest. You can use only certain services as a guest. If the service you want to use does not have a guest-user option, you must create an account.

✔ **Related Information**

- Set Up Brother Web Connect

▌ Apply for Brother Web Connect Access

To use Brother Web Connect to access online services, you must first apply for Brother Web Connect access using a computer that has the Brother Software installed.

1. Access the Brother Web Connect application web page.

Option	Description
Windows® XP Windows Vista® Windows® 7	Click ⊞(Start) > **All Programs** > **Brother** > **Brother Utilities**, and then click the drop-down list and select your model name (if not already selected). Click **Use More** in the left navigation bar, and then click **Brother Web Connect**.
Windows® 8	Click 📇 (**Brother Utilities**), and then click the drop-down list and select your model name (if not already selected). Click **Use More** in the left navigation bar, and then click **Brother Web Connect**.
Macintosh	Click **Go** in the **Finder** bar, **Applications** > **Brother** > **Utilities** > **Brother Web Connect**.

🖉 You can also access the page directly:

Type http://bwc.brother.com into your web browser's address bar.

The web browser will access the application page.

2. Select the service you want to use.

3. Follow the on-screen instructions and apply for access.

When finished, your temporary ID will be displayed.

4. Make a note of your temporary ID, as you will need it to register accounts to the machine. The temporary ID is valid for 24 hours.
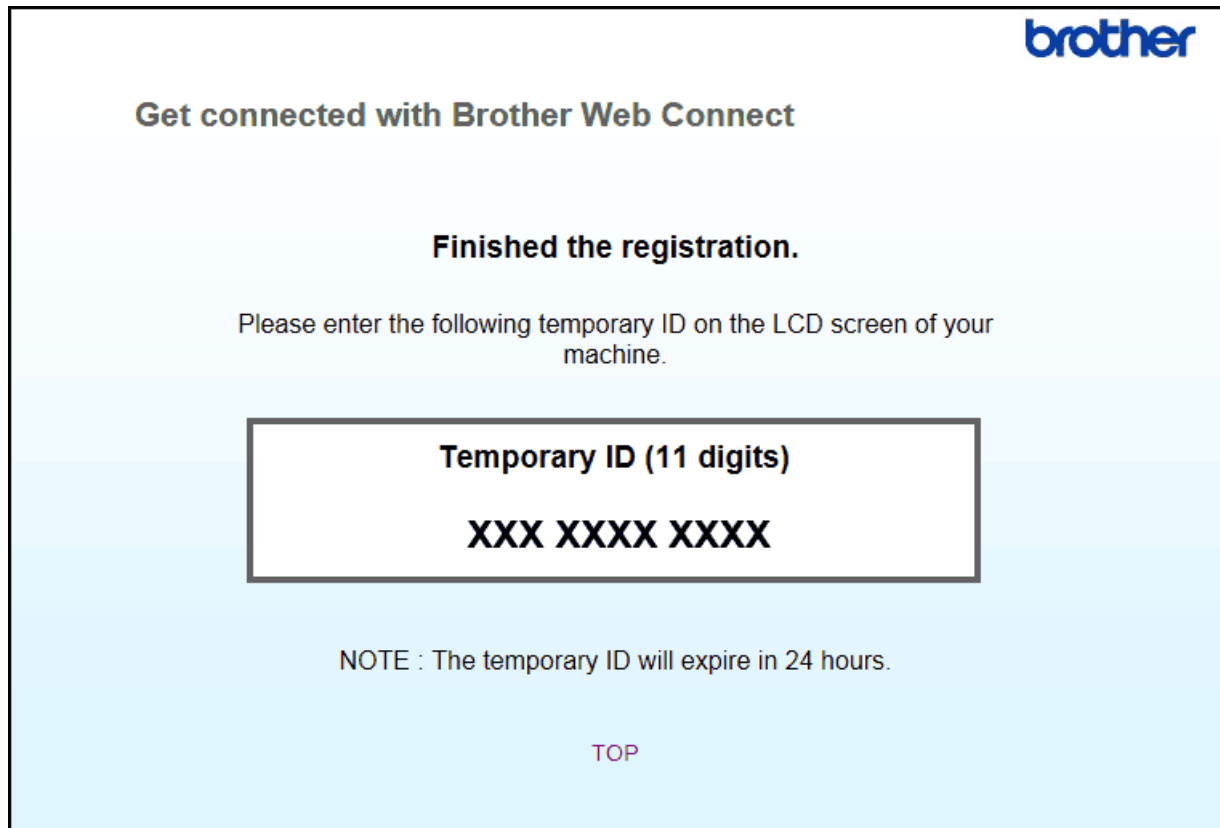
5. Close the web browser.

Now that you have a Brother Web Connect access ID, you must register this ID on your machine, and then use your machine to access the desired web service.

✅ **Related Information**

- Set Up Brother Web Connect
- Register an Account on Your Brother Machine

Register an Account on Your Brother Machine

You must enter your Brother Web Connect account information and configure your machine so that it can use Brother Web Connect to access the service you want.

- You must apply for Brother Web Connect access to register an account on your machine.
- Before you register an account, confirm that the correct date and time are set on the machine's control panel.
- You can register up to 10 accounts on your machine.

>> HL-L9200CDW/HL-L9200CDWT
>> DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

HL-L9200CDW/HL-L9200CDWT

1. Press `Functions` > `Web`

> - Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.
>
> - If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

2. Press ▲ or ▼ to display the service name with which you want to register, and then press it.
3. If information regarding Brother Web Connect is displayed, press `OK`.
4. Press `Register/Delete`.
5. Press `Register Account`.

   The machine will prompt you to enter the temporary ID you received when you applied for Brother Web Connect access.

6. Press `OK`.
7. Enter the temporary ID using the LCD, and then press `OK`.

> An error message will appear on the LCD if the information you entered does not match the temporary ID you received when you applied for access, or if the temporary ID has expired. Enter the temporary ID correctly, or apply for access again to receive a new temporary ID.

8. Press `OK`.
9. Enter the temporary ID using the LCD, and then press `OK`.
10. Do one of the following:

    - To set a PIN for the account, press `Yes` . (A PIN prevents unauthorized access to the account.) Enter a four-digit number, and then press `OK`.
    - If you do not want to set a PIN, press `NO`.

11. When the account information you entered is displayed, confirm that it is correct.Do one of the following:

    - Press `Yes` to register your information as entered.
    - Press `NO` to change any of the information you entered.

12. Press `OK`.

    Registration is complete and your machine can now access the service.

DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Swipe left or right, or press ◀ or ▶ to display the `More` screen.
2. Press `Web`.

> • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press OK.
>
> • If information regarding the Internet connection is displayed on the machine's LCD, read the information and press OK. If you want to display this information again, press Yes.

3. Swipe left or right, or press ◄ or ► to display the service with which you want to register.

4. Press the service name.

5. If information regarding Brother Web Connect is displayed, press OK.

6. Press Register/Delete Account.

7. Press Register Account.

   The machine will prompt you to enter the temporary ID you received when you applied for Brother Web Connect access.

8. Press OK.

9. Enter the temporary ID using the LCD.

10. Press OK.

> An error message will appear on the LCD if the information you entered does not match the temporary ID you received when you applied for access, or if the temporary ID has expired. Enter the temporary ID correctly, or apply for access again to receive a new temporary ID.

   The machine will prompt you to enter the account name that you want to be displayed on the LCD.

11. Press OK.

12. Enter the name using the LCD.

13. Press OK.

14. Do one of the following:

    • To set a PIN for the account, press Yes. (A PIN prevents unauthorized access to the account.) Enter a four-digit number, and then press OK.

    • If you do not want to set a PIN, press No.

15. When the account information you entered is displayed, confirm that it is correct.

16. Press Yes to register your information as entered.

17. Press OK.

18. Press 🏠.

Registration is complete and your machine can now access the service.

✅ **Related Information**

• Set Up Brother Web Connect
• Apply for Brother Web Connect Access

Delete an Account on Your Brother Machine

>> HL-L9200CDW/HL-L9200CDWT
>> DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

HL-L9200CDW/HL-L9200CDWT

1. Press `Functions` > `Web`

   🖉
   - Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

     - If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

2. Press ▲ or ▼ to display the service that hosts the account you want to delete, and then press it.

3. If information regarding Brother Web Connect is displayed, press `OK`.

4. Press `Register/Delete`.

5. Press `Delete Account`

6. Press the account that you want to delete. You can delete more than one account at one time, if needed.

   The selected account(s) will be indicated by check marks.

7. Press `OK`.

   You will be asked to confirm your selections.

8. Press `Yes` to delete.

9. Press `OK`.

DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Swipe left or right, or press ◀ or ▶ to display the `More` screen.

2. Press `Web`.

   🖉
   - Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

     - If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

3. Swipe left or right, or press ◀ or ▶ to display the service that hosts the account you want to delete.

4. Press the service name.

5. Press `Register/Delete Account`.

6. Press `Delete Account`.

7. Press the account that you want to delete. You can delete more than one account at one time, if needed.

   The selected account(s) will be indicated by check marks.

8. Press `OK`.

   You will be asked to confirm your selections.

9. Press `Yes` to delete.

10. Press `OK`.

11. Press ⌂.

✓ Related Information

Set Up Brother Web Connect for Brother CreativeCenter

Brother Web Connect is set up to work with Brother CreativeCenter automatically. No configuration is needed to create the calendars, business cards, posters and greeting cards available at http://www.brother.com/creativecenter.

✏️ Brother CreativeCenter is not available in all countries.

✅ **Related Information**

- Set Up Brother Web Connect

Scan and Upload

- **Scan and Upload Documents Using Brother Web Connect**
  Upload your scanned photos and documents directly to a web service without using a computer.

- **Scan Settings**
  The Scan Settings screen appears on the LCD before you scan the documents that you want to upload.

Scan and Upload Documents Using Brother Web Connect

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

Upload your scanned photos and documents directly to a web service without using a computer.

*   When scanning and uploading JPEG or Microsoft® Office files, black and white scanning is not available.
*   When scanning and uploading JPEG files, each page is uploaded as a separate file.
*   Uploaded documents are saved in an album named **From_BrotherDevice**.

For information regarding restrictions, such as the size or number of documents that can be uploaded, refer to the respective service's website.

If you are a restricted user for Web Connect due to the Secure Function Lock feature (available for certain models), you cannot upload the scanned data.

1. Load your document.
2. Swipe left or right, or press ◀ or ▶ to display the `More` screen.
3. Press `Web`.

    ✎
    *   Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.
    *   If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

4. Swipe left or right, or press ◀ or ▶ to display the service that hosts the account to which you want to upload. Press the service name.
5. Swipe up or down, or press ▲ or ▼ to display your account name, and then press it.
6. Press `Upload from Scanner`.
7. If you are prompted to specify your document's file format, select the file format of the document you are scanning.
8. When the Scan Settings screen appears on the LCD, do one of the following:
    *   Select the scan settings you want, and then go to the next step.
    *   To continue without changing the scan settings, press `OK`. The machine scans the document and starts uploading. If you are using the machine's scanner glass, follow the LCD instructions to complete the scanning job.
9. If the LCD prompts you to `Select a Tag`, press the tag you want.
10. Press `OK`.

    The machine scans the document and starts uploading. If you are using the machine's scanner glass, follow the LCD instructions to complete the scanning job.

11. Press .

☑ **Related Information**

*   Scan and Upload

Scan Settings

The Scan Settings screen appears on the LCD before you scan the documents that you want to upload.

- Change Scan Type
- Change Resolution
- Change Scan Size
- Change 2-sided Scan Settings

Change Scan Type

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Scan Type.`
2. Choose `Color`, `Gray`, or `B&W`.
3. When finished, press `OK`.

✎
- When scanning and uploading JPEG or Microsoft® Office files, black and white scanning is not available.
- When scanning and uploading JPEG files, each page is uploaded as a separate file.

✔ **Related Information**

- Scan Settings

Change Resolution

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Resolution`.
2. Choose `100 dpi`, `200 dpi`, `300 dpi`, or `600 dpi`.
3. When finished, press `OK`.

You cannot change `Resolution` for Microsoft® Office files.

✓ Related Information

- Scan Settings

Change Scan Size

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Glass Scan Size.`
2. Choose the size you want.
3. When finished, press `OK.`

✅ Related Information

- Scan Settings

Change 2-sided Scan Settings

Related Models: MFC-L8850CDW/MFC-L9550CDW

1. Press `2-sided Scan`.
2. Choose `LongEdge`, `ShortEdge`, or `Off`.
3. When finished, press `OK`.

2-sided Scan is available only when you scan from the ADF. The default setting of 2-sided Scan is off.

✅ **Related Information**

- Scan Settings

Download and Print

- Download and Print Documents Using Brother Web Connect

Download and Print Documents Using Brother Web Connect

Documents that have been uploaded to your account can be downloaded directly to your machine and printed. Documents that other users have uploaded to their own accounts for sharing can also be downloaded to your machine and printed, as long as you have viewing privileges for those documents.

Certain services allow guest users to view documents that are public. When accessing a service or an account as a guest user, you can view documents that the owner has made public and documents with no viewing restrictions.

To download other users' documents, you must have access privileges to view the corresponding albums or documents.

If you are a restricted user for Web Connect due to the Secure Function Lock feature (available for certain models), you cannot download the data.

The Secure Function Lock Page Limit feature applies to the print job using Web Connect.

🖉 (For Hong Kong, Taiwan and Korea)

Brother Web Connect supports only file names written in English. Files named in the local language will not be downloaded.

✅ **Related Information**

- Download and Print
- Download and Print Using PICASA WEB ALBUMS™, FLICKR®, FACEBOOK, GOOGLE DRIVE™, EVERNOTE®, DROPBOX, ONEDRIVE and BOX
- Download and Print Brother CreativeCenter Templates
- Print Settings

Download and Print Using PICASA WEB ALBUMS™, FLICKR®, FACEBOOK, GOOGLE DRIVE™, EVERNOTE®, DROPBOX, ONEDRIVE and BOX

✎ Printer models support GOOGLE DRIVE™, DROPBOX, ONEDRIVE and BOX only.

HL-L9200CDW/HL-L9200CDWT

1. Press `Functions` > `Web`

✎ • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

   • If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

2. Press ▲ or ▼ to display the service name that hosts the document you want to download and print, and then press it.

3. To log on to the service, press ▲ or ▼ to display your account name, and then press it.

4. If the PIN entry screen is displayed, enter the four-digit PIN and then press `OK`.

✎ • Depending on the service, you may have to select your account name from a list.

5. Press ▲ or ▼ to display the desired album, and then press it.

✎ Some services do not require documents to be saved in albums. For documents not saved in albums, select `See Unsorted Files` to select documents. Other users' documents cannot be downloaded if they are not saved in an album.

6. Press the thumbnail of the document you want to print. Confirm the document on the LCD and then press `OK`. Select additional documents to print (you can select up to 10 documents).

7. When finished, press `OK`.

8. The Print Settings screen appears on the LCD. Do one of the following:

   • After changing the print settings, press `OK` to print.

   • If you do not want to change the print settings, press `OK`.

   The machine starts downloading and printing the files.

DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Swipe left or right, or press ◀ or ▶ to display the `More` screen.

2. Press `Web`.

✎ • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

   • If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

3. Swipe left or right, or press ◀ or ▶ to display the service that hosts the document you want to download and print. Press the service name.

4. To log on to the service, swipe up or down, or press ▲ or ▼ to display your account name, and then press it. If the PIN entry screen is displayed, enter the four-digit PIN and press `OK`.

> • To access the service as a guest user, swipe down or press ▼ to display `Use Service as a Guest User`, and then press it. When the information regarding access as a guest user is displayed, press `OK`. Type the account name of the user whose documents you want to download, and then press `OK`.
>
> • Depending on the service, you may have to select the account name from a list.

5. Press `Download to Print`.

6. To download from PICASA WEB ALBUMS™, FLICKR® and FACEBOOK, choose the album you want to download, and then press `OK`.   For other services, you can skip this step.

> An album is a collection of images. The actual term may differ depending on the service you use. When using EVERNOTE®, you must select the notebook, and then select the note.

7. Swipe up or down, or press ▲ or ▼ to display the desired album, and then press it. Some services do not require documents to be saved in albums. For documents not saved in albums, select `Show Unsorted Photos` or `Show Unsorted Files` to select documents. Other users' documents cannot be downloaded if they are not saved in an album.

8. Press the thumbnail of the document you want to print. Confirm the document on the LCD and then press `OK`. Select additional documents to print (you can select up to 10 documents).

9. When finished, press `OK`.

10. The Print Settings screen appears on the LCD. Do one of the following:

    • After changing the print settings, press `OK` to print.

    • If you do not want to change the print settings, press `OK`.

    The machine starts downloading and printing the files.

11. Press .

✅ **Related Information**

• Download and Print Documents Using Brother Web Connect

Download and Print Brother CreativeCenter Templates

1. Swipe left or right, or press ◀ or ▶ to display the `More` screen.

2. Press `Apps`

   🖉 • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

   • If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

3. Press `Print "CreativeCenter" Templates`.

4. Swipe up or down, or press ▲ or ▼ to display the desired category, and then press it.

5. Select the desired file. Enter the number of copies you want to print and then press `OK`. Repeat this step until you have chosen all the files that you want to print.

6. After you have selected all of the files you want to print, press `OK`.

   🖉 If information regarding the recommended print settings is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

7. The Print Settings screen appears on the LCD. Do one of the following:
   • After changing the print settings, press `OK` to print.
   • If you do not want to change the print settings, press `OK`.

   The machine starts downloading and printing the files.

8. Press ⌂.

✅ **Related Information**

• Download and Print Documents Using Brother Web Connect

Print Settings

The Print Settings screen appears on the LCD after you have selected the documents that you want to print.

- Change Paper Size

- Change Paper Type

Change Paper Size

>> HL-L9200CDW/HL-L9200CDWT
>> DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

HL-L9200CDW/HL-L9200CDWT

1. Press `Paper Size`.
2. Choose the paper size you are using, `Letter`, `Legal`, `A4` or `Folio`.
3. When finished, press `OK`.

   🖉 Folio size does not work with Microsoft® Office files.

DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Paper Size`.
2. Choose the paper size you are using, `Letter`, `Legal`, `A4`, or `Folio`.
3. When finished, press `OK`.

   🖉 Folio size does not work with Microsoft® Office files.

✅ **Related Information**

- **Print Settings**

Change Paper Type

HL-L9200CDW/HL-L9200CDWT

1. Press `Paper Type`.

2. Choose the paper type you are using, `Thin`, `Plain Paper`, or `Recycled Paper`.

3. When finished, press `OK`.

DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Paper Type`.

2. Choose the paper type you are using, `Thin`, `Plain Paper`, or `Recycled Paper`.

3. When finished, press `OK`. I

✅ **Related Information**

- **Print Settings**

About Outline, Scan, and Copy or Cut

- **Outline, Scan, and Copy or Cut Parts of Your Documents**

  When you outline specific areas of a document using a red pen and then scan the document, the outlined areas will be captured and can be processed as images in various ways.

Outline, Scan, and Copy or Cut Parts of Your Documents

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

When you outline specific areas of a document using a red pen and then scan the document, the outlined areas will be captured and can be processed as images in various ways.

Outline and Scan

When you use a red pen to outline sections of a document and then scan the document, the outlined areas are extracted and saved to a cloud service as separate JPEG files.

1. Web Service

Copy Outlined Area

When you use a red pen to outline sections of a document and then scan the document, the outlined areas are extracted, rearranged and printed together.

Cut Outlined Area

When you use a red pen to outline sections of a document and then scan the document, the outlined areas are deleted and the remaining information is printed.

Outlining

| Correct outline style | Incorrect outline style |

- Use a red pen or marker with a tip width of 0.04-0.39 in. (1.0-10.0 mm), that is, from an extra-fine tip up to an extra-thick marker tip.
- Outlined areas with thick red lines are easier to recognize. However, do not use a pen or marker with a tip wider than indicated above.
- The red outline must not be broken and the line must not cross more than once.
- The outlined area must have a length and width of at least 0.4 in. (1 cm).
- If the paper has a dark background color, the outlined area may be difficult to recognize.

✔ **Related Information**

- About Outline, Scan, and Copy or Cut
- Outline and Scan a Document to a Web Service
- Copy or Cut an Outlined Section

Outline and Scan a Document to a Web Service

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

The areas outlined using a red pen are extracted and saved from the scanned images.

1. Using a thick red pen or marker, outline the areas of the document that you want to scan.

2. Load your document.

3. Swipe left or right, or press ◀ or ▶ to display the `More` screen.

4. Press `Web`.

   ✎
   - Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

   - If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

5. Swipe left or right, or press ◀ or ▶ to display `Apps`, and then press it.

6. Press `Outline&Scan`.

   ✎
   If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

7. Swipe left or right, or press ◀ or ▶ to display the service you want, and then press it.

8. Swipe left or right, or press ▲ or ▼ to display your account name, and then press it.
   - If the PIN entry screen is displayed, enter the four-digit PIN and press `OK`. If the PIN entry screen is displayed, enter the four-digit PIN and press `OK`.

   - If the LCD prompts you to specify scan size, select the scan size of the document you are scanning.

9. Press `OK`.

   The machine scans the document and starts uploading. If you are using the machine's scanner glass, follow the LCD instructions to complete the scanning job.

10. When the machine finished uploading the image, press `OK`.

11. Press .

✅ **Related Information**

- Outline, Scan, and Copy or Cut Parts of Your Documents

Copy or Cut an Outlined Section

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Using a thick red pen or marker, outline the areas of the document that you want to copy or cut.

2. Load your document.

3. Swipe left or right, or press ◀ or ▶ to display the `More` screen.

4. Press `Web`.

   🖉
   - Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.

     - If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

5. Swipe left or right, or press ◀ or ▶ to display `Apps`, and then press it.

6. Press `Outline&Copy`.

7. Press `Copy outlined area` or `Cut outlined area`.

8. If information regarding `Copy outlined area` or `Cut outlined area` is displayed, read the information and press `OK`. If you want to display this information again, press `Yes`.

9. The Copy Settings screen will be displayed. Change your `Print Quality` or your `Paper Size`, if needed.

10. Press `OK`.

    The machine starts printing. If you are using the machine's scanner glass, follow the LCD instructions to complete the printing job.

11. When the machine finished printing, press `OK`.

12. Press .

✅ **Related Information**

- Outline, Scan, and Copy or Cut Parts of Your Documents

NotePrint and NoteScan

- NotePrint and NoteScan Overview

   Use this function to print note sheets and the folders designed to hold them, and to scan note sheets so that each page of notes is saved as a JPEG file.

NotePrint and NoteScan Overview

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

Use this function to print note sheets and the folders designed to hold them, and to scan note sheets so that each page of notes is saved as a JPEG file.

The printed note sheets can be folded in half or quarters, used, and stored in the folders. After writing on the note sheets pre-printed with lines or a grid, scan the sheets and save your notes to a cloud service.
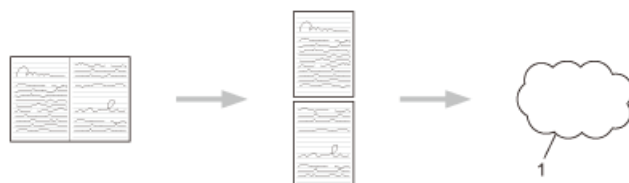
NotePrint

Select a specific style of note sheet or note folder to print.

1. Brother Cloud

NoteScan

After writing on your note sheet, scan it to save each section of notes as a JPEG file. If you use our 2-, 4-, or 8-in-1 style, each page of notes is saved as a separate JPEG file.

1. Web Service

✎ You must use Brother note sheet templates to successfully use the NoteScan feature.
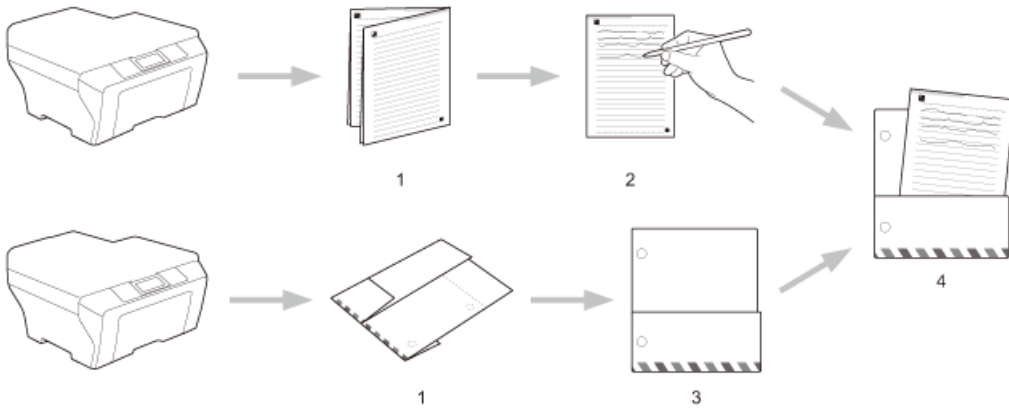
Note Sheet templates:

1 in 1, Note style	2 in 1, Dot graph style	4 in 1, Note style	8 in 1, Grid style

Note Folder templates:

How to use note sheets and note folders

1. Print template and fold on dotted lines.
2. Write your notes.
3. Tape sides and punch binder holes in folder, if needed.
4. Store notes in the custom folder for later use.

✅ **Related Information**

- NotePrint and NoteScan
- Print Note Sheet and Note Folder Templates
- Scan a Note Sheet to a Web Service

Print Note Sheet and Note Folder Templates

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Swipe left or right, or press ◀ or ▶ to display the `More` screen.

2. Press `Web`.

   - Occasionally, updates or announcements about your machine's feature will be displayed on the LCD. Read the information, and then press `OK`.

   - If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

3. Swipe left or right, or press ◀ or ▶ to display `Apps`, and then press it.

4. Swipe left or right, or press ◀ or ▶ to display `NoteScan`, and then press it.

5. Press `Note Folder`.

   If information regarding `Print Note & Folder` is displayed, read the information and press `OK`. If you want to display this information again in the future, press `Yes`.

6. Press `Note Format`, and then select the category and format you want.

7. Enter the number of copies you want to print, and then press `OK`.

8. Press `Note Folder`.

9. Select the category and format you want.

10. Enter the number of copies you want to print, and then press `OK`.

   After the folder is printed, fold the paper along the dotted lines and secure the folded areas with tape or other adhesive. You can use a three-hole punch to make the folder suitable for use in a binder.

11. Press `OK`.

12. Press `OK`.

    The machine starts printing.

13. Press `OK` when it is finished.

14. Press ⌂.

✓ Related Information

- NotePrint and NoteScan Overview

Scan a Note Sheet to a Web Service

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

Each page of your Note Sheet is saved as a separate JPEG file.

1. Load your document.
2. Swipe left or right, or press ◀ or ▶ to display the `More` screen.
3. Press `Web`.

> ✎ • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.
>
> • If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`. If you want to display this information again, press `Yes`.

4. Swipe left or right, or press ◀ or ▶ to display `Apps`, and then press it.
5. Swipe left or right, or press ◀ or ▶ to display `NoteScan`, and then press it.
6. Press `Scan Notes`.
7. If information regarding `Scan Notes` is displayed, read the information and press `OK`.

   You will be asked if you want to display this information again in the future.
8. Press `Yes` or `No`.
9. Swipe left or right, or press ◀ or ▶ to display the service you want, and then press it.
10. Swipe up or down, or press ▲ or ▼ to display your account name, and then press it.
11. If the PIN entry screen is displayed, enter the four-digit PIN and press `OK`.
12. Press `OK`.

    The machine scans the document and starts uploading.

    If you are using the machine's scanner glass, follow the LCD instructions to complete the scanning job.
13. When the machine finished uploading the image, press `OK`.
14. Press 🏠.

✅ **Related Information**

• NotePrint and NoteScan Overview

Web Connect Shortcut Settings

- **Add Web Connect Shortcuts**

  Save your customized settings as Web Connect Shortcuts on your machine.

- **Add Apps Shortcuts**

  Save your customized settings as Apps Shortcuts on your machine.

- **Change Web Connect Shortcuts**

- **Edit Web Connect Shortcut Names**

- **Delete Web Connect Shortcuts**

- **Use a Web Connect Shortcut**

Add Web Connect Shortcuts

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

Save your customized settings as Web Connect Shortcuts on your machine.

1. Press `Shortcuts`.

2. Press a tab from 1 to 8.

3. Press ➕ where there is room to add a Shortcut.

4. Press `Web`.

> • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on the LCD. Read the information, and then press `OK`.
>
> • If information regarding the Internet connection is displayed on the machine's LCD, read the information and press `OK`.

5. Swipe left or right, or press or ▶ to display the available services, and then press the desired service.

6. Swipe up or down, or press ▲ or ▼ to display your account name, and then press it.

7. If the PIN entry screen is displayed, enter the four-digit PIN and press `OK`.

8. Select the function you want.

> The functions that can be set vary depending on the chosen service.

9. Review the settings you have chosen for this Shortcut, and then press `OK`.

10. Enter a name for the Shortcut using the LCD. Press `OK`.

11. Press `OK` to save your Shortcut.

✅ **Related Information**

• Web Connect Shortcut Settings

Add Apps Shortcuts

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

Save your customized settings as Apps Shortcuts on your machine.

1. Press `Shortcuts`.

2. Press a tab from 1 to 8.

3. Press ➕ where there is room to add a Shortcut.

4. Press `Apps`.

> 🖉 • Occasionally, updates or announcements about Brother Web Connect's features will be displayed on
> the LCD. Read the information, and then press `OK`.
>
> • If information regarding the Internet connection is displayed on the machine's LCD, read the information
> and press `OK`.

5. Swipe left or right, or press ◀ or ▶ to display the available Apps, and then press the desired Apps.

6. Swipe up or down, or press ▲ or ▼ to display your account name, and then press it.

7. If the PIN entry screen is displayed, enter the four-digit PIN and press `OK`.

8. Select the App you want.

> 🖉 The Apps that can be set vary depending on the chosen service.

9. Review the settings you have chosen for this Shortcut, and then press `OK`.

10. Enter a name for the Shortcut using the LCD. Press `OK`.

11. Press `OK` to save your Shortcut.

✅ Related Information

• Web Connect Shortcut Settings

Change Web Connect Shortcuts

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

Web Connect Shortcut settings cannot be changed. Instead, you must delete the Shortcut and create a new Shortcut with the settings you want.

✅ Related Information

- Web Connect Shortcut Settings

Edit Web Connect Shortcut Names

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Shortcuts`.

2. Press a tab from 1 to 8 to display the Shortcut you want.

3. Press .

4. Press the Shortcut.

> ✎ You can also press > `All Settings` > `Shortcut Settings`.

5. Press `Edit Shortcut Name`.

6. Hold down to delete the current name, and then enter a new name using the LCD.

7. Press `OK`.

✅ **Related Information**

- Web Connect Shortcut Settings

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Delete Web Connect Shortcuts

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Shortcuts`.

2. Press a tab from 1 to 8 to display the Shortcut you want.

3. Press ![icon].

4. Press the Shortcut.

   ✎ You can also press ![icon] > `All Settings` > `Shortcut Settings`.

5. Press `Delete` to delete the Shortcut.

6. Press `Yes` to confirm.

   ✅ **Related Information**

   • Web Connect Shortcut Settings

Use a Web Connect Shortcut

Related Models: DCP-L8400CDN/MFC-L8600CDW/MFC-L8850CDW/MFC-L9550CDW

1. Press `Shortcuts.`
2. Press a tab from 1 to 8 to display the Shortcut you want.
3. Press the Shortcut.

✓ Related Information

- Web Connect Shortcut Settings

Troubleshooting for Brother Web Connect

- **Error Messages When Using the Brother Web Connect Feature**

  Your Brother machine displays an error message if an error occurs. The most common error messages are shown in the table.

Error Messages When Using the Brother Web Connect Feature

Your Brother machine displays an error message if an error occurs. The most common error messages are shown in the table.

You can correct most errors yourself. If, after reading this table, you still need help, the Brother Solutions Center offers the latest troubleshooting tips.

Go to the Brother Solutions Center at http://support.brother.com.

Error Messages	Cause	Action
Connection failed to server. Check network settings.	• Network or server settings are incorrect. • There is a problem with the network or server.	• Confirm that network settings are correct, or wait and try again later. • If the Web button was pressed soon after the machine was turned on, the network connection may not have been established yet. Wait and try again.
Network connection failed. Verify that the network connection is good.	The machine is not connected to a network.	• Verify that the network connection is good. • If the Web button was pressed soon after the machine was turned on, the network connection may not have been established yet. Wait and try again.

Authentication Error

Error Messages	Cause	Action
Authentication Error 01 Incorrect PIN code. Enter PIN correctly.	The PIN you entered to access the account is incorrect. The PIN is the four-digit number that was entered when registering the account to the machine.	Enter the correct PIN.
Authentication Error 02 Incorrect or expired ID. Or this temporary ID is already used. Enter correctly or reissue temporary ID. Temporary ID is valid for 24 hours after it is issued.	The temporary ID that was entered is incorrect.	Enter the correct temporary ID.
	The temporary ID that was entered has expired. A temporary ID is valid for 24 hours.	Apply for Brother Web Connect access again and receive a new temporary ID, and then use the new ID to register the account to the machine.
Authentication Error 03 Display name has already been registered. Enter another display name.	The name you entered as the display name has already been registered to another service user.	Enter a different display name.

Connection Error

Error Messages	Cause	Action
Connection Error 07 Connection failed to server. Wrong Date&Time.	Date and time settings are incorrect.	Set the date and time correctly. Note that if the machine's power cord is disconnected, the date and time settings may have reset to factory settings.

Registration Error

Error Messages	Cause	Action
Registration Error 02 The maximum number of accounts 10 has been registered. Delete any unnecessary accounts and try again.	The maximum number of accounts (10) has been reached.	Delete any unnecessary or unused accounts and try again.

Server Error

Error Messages	Cause	Action
Server Error 01 Authentication is invalid. Reissue temporary ID, and register account again.	The machine's authentication information (needed to access the service) has expired or is invalid.	Apply for Brother Web Connect access again to receive a new temporary ID, and then use the new ID to register the account to the machine.
Server Error 03 Failed to upload. Unsupported file or corrupt data. Confirm data of file.	The file you are trying to upload may have one of the following problems: • The file exceeds the service's limit on number of pixels, file size, etc. • The file type is not supported. • The file is corrupted.	The file cannot be used: • Check the service's size or format restrictions. • Save the file as a different type. • If possible, get a new, uncorrupted version of the file.
Server Error 13 Service temporarily unavailable. Try again later.	There is a problem with the service and it cannot be used now.	Wait and try again. If you get the message again, accessing the service from a computer to confirm if it is unavailable.

Shortcut Error

Error Messages	Cause	Action
ShortCut Error 02 Account is invalid. Please register account and shortcut again after deleting this shortcut.	The shortcut cannot be used because the account was deleted after the shortcut was registered.	Delete the shortcut, and then register the account and shortcut again.

✅ **Related Information**

• Troubleshooting for Brother Web Connect

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Earth
www.brotherearth.com